POSITION: District Rotary Assistant Governor

Role:

The Assistant Governor (AG) supports clubs in achieving goals and serves as a liaison between clubs and district leadership. Appointed by the District Governor, the AG helps administer assigned clubs and works with a team that may include a Foundation Chair, Service Chair, Membership Chair, and Public Image Coordinator.

Responsibilities:

With the District Governor:

- Meet quarterly to discuss challenges and goals.
- Assist with club administration and goal setting.
- Attend and introduce the Governor during official visits.
- Serve as the Governor's communication liaison.

Education & Training:

- Support struggling clubs with resources and guidance.
- Promote district training events and the Rotary Leadership Institute.
- Help President-Elects set and achieve goals in *Rotary Club Central*.
- Attend key district events: Pre-PELS/PETS, PELS/PETS, Training Assembly, Governor Installation, and District Conference

Mentorship & Support:

- Build strong relationships with club leadership.
- Visit clubs quarterly and attend at least one board meeting per club.
- Hold monthly meetings with club presidents to address issues.
- Encourage participation in projects and fundraising.
- Assist in scheduling the Governor's visit.
- Identify and mentor future district leaders.

Assessment & Reporting:

- Monitor and report on key club areas:
    - Membership growth
    - Public image
    - Leadership development
    - Rotary Foundation support
    - Service projects
    - Complete training in the Rotary Learning Center

Qualifications:

- Active Rotary member in good standing.
- Full-term experience as a club president.
- Strong leadership, problem-solving skills, and district-level potential.

Term of Office:

Two-year term, renewable annually with DG, DGE, and DGN approval.