



Heartland

Multi-District President Elect Training Seminar

HEARTLAND PETS 2021 – Districts 5680 and 5710

Register [here.](#)

*YOU'RE INVITED TO
JOIN FELLOW ROTARY LEADERS
BY PARTICIPATING IN PETS*

Please mark your calendar and register for these virtual sessions:

**Next session we will
join with District 5710!**

Feb 21	7:00p – 8:30p	Kicking Off Your Year
Mar 7	7:00p – 8:30p	RI – Making It Personal
Mar 21	7:00p – 8:30p	20/20 Hindsight
Mar 26	4:30p – 7:00p	An Evening with Leaders
Mar 27	8:00a – 12:00p	Putting the Pieces Together
	12:00 – 12:30p	District 5680 Business Meeting

SERVICE to your Club **FELLOWSHIP** with fellow Rotarians **LEARNING** more about our organization

Monday Morning District 5680 PETS e-Mail #4

RUNNING YOUR CLUB

Share the load! Use your team!

Good Monday morning to all 2021-22 President-Elects in Rotary District 5680,

We hope you had a good week, including a great Club meeting.

So, how did the Scavenger Hunt go? Did it help you better understand your Club and how your club operates? Were you able to find your Club’s current Constitution and By-laws, and if yes, are these documents still relevant? Is your current Club committee structure still serving the needs of your club and meeting the service needs of your community?

We hope the scavenger hunt helped you begin your planning process. Now on to this week’s information:

1. By now, you might have been asked to preside over a club meeting in the president’s absence. If not, ask your Club’s president for the opportunity over the coming weeks.
2. We encourage all PEs to read the section **on Running Your Meetings, pages 19 - 21 in Lead Your Club: President’s Manual**. This will provide you with a bit more insight about the role that you have taken on.
3. Does your club use a **set agenda at Regular Club Meetings**? If not, you may want to initiate this; it makes your meetings run more smoothly and helps you ensure all Club business is addressed.
4. Does your club hold **Club Assemblies** where goals and plans for the year, as well as periodic updates to fellow Rotarians are presented? Please read **page 22** for more information regarding Club Assemblies.
5. Generally a meeting with your club’s board is part of the District Governor’s visit. This year, the hope is to use technology to meet with your board via Zoom a week prior to your club’s visit. We ask that your

executive team be prepared to provide an overview of your club activities. See more information on **page 22**. DGE Heismeyer has a tentative schedule for all club visits and will share his itinerary during PETS.

6. Have you and your executive team begun to determine whether your current club committee structure best serves your club? Read the **Club Committees** section on page **38**. Generally, club committee chairs are appointed based on the needs of your club and the skill-set necessary to lead the specific committees; however, in some cases, chairs are elected. What is the practice in your club and is it supported by your By-laws? Review Appendix 4: Club Membership Committee Checklist on pages **43**.
7. Is a succession plan in place to ensure that new committee chairs and committee members have been appropriately trained to assume their roles? **The use of committees is important and engages Rotarians in the work of the club.**
8. One of the many resources for you, your board members and club committee chairs is the new and improved Rotary Learning Center. This area of the RI website provides several learning courses (short and engaging) which we recommend highly for your club's leadership development. It can be accessed at <https://learn.rotary.org/members/learn/catalog> and remember, you must sign in to My Rotary to access this area.

Finally, please take a moment to reflect about all that you are learning as you prepare for your leadership moment. **Ask yourself, "what do I still need to learn to be an effective President on July 1."** If this question is not answered prior to PETS, bring your concern with you and we will do our best to address it during our training session.

As mentioned in the previous PETS e-mails, we encourage your club (if not already completed) to identify/elect your President-Nominee (your club's president-elect for 2021-22). It is a great opportunity for continuity of planning and education for your team members. **YOUR PRESIDENT-NOMINEE IS ALSO INVITED (AS WELL AS ENCOURAGED) TO ATTEND PETS THIS YEAR.** Also, plan for you and your board to take advantage of other District and RI trainings. Keep an eye on our district newsletter and e-mail alerts from our district and RI about these opportunities.

We continue to remind you – you are not alone in this adventure. You have many resources within District 5680 including DGE Dana Brewer, DGN Fred Heismeyer, your assistant governors, and the entire district leadership team, many of whom you will meet at PETS.

We look forward to working with you at PETS and throughout your term as president of your club.

Serving to Change Lives,



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